



Job Description

Role and Responsibilities:

- Heavy lifting, standing and walking - set up numerous tables & chairs, haul garbage to dumpster, set up & retrieve signage around campus
- Cleaning - Vacuum all carpeted areas, wipe down tables, chairs, counters, etc., clean bathrooms & mop floors, clean & inspect all playscape areas, clean windows & doors
- Monitor all activities for safety concerns, keep an eye on front door and hallway for entrance/exit of all guests
- Ensure everyone remains within the policies and procedures for events

Qualifications and Preferred Skills:

- Ability to multitask and remain focused during loud, noisy distractions
- Knowledgeable of church programs and various campus activities
- Social skills – assist host and guests when necessary
- Must be at least 17 years of age for support positions
- (Tech Support position) Ability to run media equipment, sound board, and lighting as needed, must be familiar with mac computers and the ProPresenter program